



**Miami Valley Regional Planning Commission
Water & Environment Sub-committee (WESC)**

August 9, 2023

1:00 p.m. to 3:00 p.m.

This will be a hybrid meeting format.

In-person location: Dayton City Hall, 101 W. Third Street, Dayton, OH 45402
Second Floor, Planning Resource Center
Parking in the City Hall Garage will be complimentary for in-person attendees.

Garage address: 123 W. Third Street, Dayton, OH 45402

Virtual option: Link for Zoom attendance will be provided

1.	Self-Introductions	All
2.	Background and Purpose of the Water & Environment Sub-committee	Matt Lindsay
3.	Facility Planning Area Update Process and Generic Calendar (see attached memo)	Matt Lindsay, Open Discussion
4.	Overview of the Climate Pollution Reduction Planning Grant process, WESC Role (see attached timeline chart)	Matt Lindsay, Meg Maloney, Open Discussion
5.	Connection with Disaster Recovery/Resilience Planning Read more on Regional Resilience Planning at MVRPC	Elizabeth Baxter, Open Discussion
6.	Next Meeting/Next Steps	All
7.	Community/Organization Updates	All
8.	Adjourn	

July 17, 2023

From: MVRPC staff

To: Wastewater Designated Management Agencies (treatment operators)

Subject: Annual Calendar for Facility Planning Area Updates

Purpose

The Purpose of this memo is to remind wastewater treatment Designated Management Agencies in the Miami Valley Regional Planning Commission water quality planning counties about the process for proposing, review, and approval of updates to wastewater Facility Planning Areas. This memo further proposes a generic annual calendar for compiling and approving such updates for the MVRPC Board of Directors.

Background

A **Facility Planning Area (FPA)** is the geographic territory for which a **Designated Management Agency (DMA)** is responsible for the planning, financing, construction, operation, and maintenance of wastewater collection and treatment systems. DMAs are usually cities, villages, counties or in some cases special wastewater authorities. A DMA may have need to update their FPA for a number of reasons:

- A one-off update to accommodate a new development, not anticipated during a previous FPA update;
- A comprehensive update resulting from a thorough review of the wastewater facility plan;
- An internal prioritization update, establishing or updating sub-areas within the FPA.

MVRPC maintains the regional water quality management plan, which compiles all local facility plans and FPAs into a single document. Updates to FPAs must be approved by the MVRPC Board of Directors for inclusion in the regional plan. As always, MVRPC encourages communities to develop FPAs and facility plans in coordination with local comprehensive or development plans, and local zoning. Together, these planning tools can send clear signals to the development community as to the form, type, and density of development desired within your community. They will also chart a roadmap for investments to ensure adequate waste treatment capacity to manage expected flows and protect water resources.

Preferred FPA Update Process

MVRPC's Facility Planning Policies ([link](#)) and FPA Update Guidelines ([link](#)) describe the process for review and approval of FPA Updates. Those documents, approved by the MVRPC Board of Directors in 2005, are not proposed to be changed here. Rather this memo seeks to clarify the process. Please note, the new **Water & Environment Sub-committee** is intended to fill the role described for the Areawide Facility Planning Subcommittee (AFPSC) in the Guidelines.

1. Ideally, MVRPC will receive proposals for updates to Facility Planning Areas that have been carefully reviewed and approved by the governing authority of the FPA proposed for update. This internal review process should have included opportunities for public review and comment. Proposed updates that would also change one or more surrounding FPAs must demonstrate concurrence from the neighboring DMAs in the proposed change. It is not required, but DMAs may seek assistance in development of proposed FPA updates from MVRPC staff. MVRPC can assist in census data, watershed and community mapping, and public and stakeholder engagement through the FPA planning process.
2. A proposal for an FPA update to MVRPC must be accompanied by a complete application, answering all the elements listed in the FPA Update Guidelines document. Upon receipt, MVRPC staff will conduct a completeness review and work with the proposing DMA to fill gaps in the application, if any.
3. Complete applications will be scheduled for review by the MVRPC Water & Environment Sub-committee at a future meeting. The proposing DMA will be asked to make a presentation to the committee regarding the proposed update. Participants in the Water & Environment Committee will be invited to provide input to MVRPC staff regarding the proposed FPA update. Input received will contribute to the development of the MVRPC staff recommendation to the MVRPC TAC and Board of Directors regarding the FPA update proposal.
4. MVRPC staff will conduct an annual water quality management plan amendment process, which will include proposed FPA updates. The process will include a 30-day public comment period (including a public meeting), and review and consideration by the MVRPC Technical Advisory Committee and the MVRPC Board of Directors.
5. MVRPC staff will forward Board-approved FPA updates to Ohio EPA for certification by the Governor of Ohio and US EPA.

Generic Amendment Calendar

MVRPC staff will work to include water quality management plan updates on the agenda of the MVRPC Board of Directors at least annually in the month of **June**. This aligns with MVRPC's fiscal year and with the beginning and ending dates of MVRPC's annual contracts with Ohio EPA for water quality planning. Working backwards from that target, the amendment would be on the TAC agenda in **May**, and the 30-day public comment period and public meeting would occur in the month of **April**.

DMAs developing proposals for FPA updates should work towards developing a complete proposal package in time to present the proposal during a Water & Environment Sub-committee meeting sometime between **July and March**.

Alternative schedules can be worked out for time-sensitive FPA updates, but DMAs should be aware that the amendment process takes a minimum of three months.

