



Policy Sub-Committee Meeting

LOCATION: [Zoom](#)

DATE/TIME: October 5, 2023 at 9:00 a.m.

Meeting Agenda

<u>Item</u>	<u>Topic</u>	<u>Est. Time</u>	<u>Presenter</u>
I.	Opening Remarks A. Welcome and Introduction B. Purpose of the Meeting	9:00	Brian Martin
* II.	MVRPC Constitution and Bylaws Update A. Discussion of RTPO Steering Committee B. Ensuring Representation on the MVRPC Executive Committee C. Providing a Path for RTPO Members to Serve as Officers D. Clarification of Full MVRPC Membership and Quorum E. Next Steps and Adoption Schedule	9:10	Open Discussion
III.	Open Discussion	9:50	All
IV.	Adjournment	10:00	Brian Martin

Please review the attached memo for additional details and context regarding the topics to be discussed. Your active participation and valuable input are essential to the continued success of MVRPC. Thank you for your commitment to our organization's long-term sustainability.

Click here to read the current [MVRPC Constitution and Bylaws](#)



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MEMORANDUM

To: MVRPC Executive Committee
From: Brian O. Martin, AICP, Executive Director
Date: September 28, 2023
Subject: Policy Subcommittee Meeting

MVRPC Staff will host a virtual Policy Subcommittee meeting on **Thursday, October 5th at 9:00 a.m.** via Zoom to discuss proposed updates to our agency bylaws. During our most recent round of meetings, we discussed, modified and adopted the agency bylaws to add the Institute Steering Committee (ISC) and raise agency dues. Both additions continue to work very well.

As we discussed with you last year, the agency bylaws need to be revisited to add the RTPO Steering Committee. The counties that are not a part of the 2020 Census based Metropolitan Planning Organization have formed a Regional Transportation Planning Organization (RTPO). RTPOs are formed by the Ohio Department of Transportation using federal funding that the state receives to conduct rural and statewide planning. Preble, Darke, and Shelby Counties, their county seats, and other municipalities are included in the RTPO. Ours will make Ohio's seventh RTPO.

Primary topics to be discussed during the next Policy Subcommittee meeting include:

- Add the Regional Transportation Planning Organization (RTPO) Steering Committee. The proposed addition will put the RTPO on par with the Technical Advisory Committee (TAC) and Institute Steering Committee (ISC) with recommendations rolling up to the MVRPC Board of Directors. After inclusion, we will add an RTPO Action Items section to the Board's agenda which will require a separate vote by a quorum of RTPO members.
- Ensure representation of RTPO members on the MVRPC Executive Committee. Just as counties, municipalities, and townships from the MPO counties are represented on the Executive Committee, the RTPO's counties, municipalities, and townships should be represented as well. Preble, Darke and Shelby county commissions are currently included.
- Provide a path for RTPO members to serve as officers. Our current **practice** is the representation of large counties in the Chairperson, 1st Vice Chairperson, and 2nd Vice Chairperson leadership positions (Montgomery, Greene, Miami). Will we end this practice or modify the Secretary position or add a 3rd Vice Chairperson to accommodate the RTPO?
- Clarify what constitutes full MVRPC Membership and counting toward Quorum. To ensure representation across the county, the Darke and Shelby counties currently pay



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MVRPC dues for their municipalities. Thus far, several municipalities have not submitted delegate forms or attended MVRPC meetings. How should those jurisdictions be considered as it relates to quorum and meeting attendance if a delegate hasn't been designated?

As we work together to ensure the long-term sustainability and success of MVRPC, I encourage you to mark your calendars for the Policy Subcommittee meeting on **October 5th at 9:00 a.m.** Your active participation and valuable input are crucial to the positive evolution of our organization.